

Parent Letter

Dear Parent,

As part of the Information and Communications Technology programme at St. Andrew's CEVC Primary School, Great Yeldham, we offer pupils supervised access to the Internet. Before being allowed to use the Internet, all pupils must obtain parental permission and there is a tear-off slip at the bottom for this purpose.

The Internet is a global network of computers containing thousands of libraries, databases and bulletin boards that can support pupils' learning across the curriculum. Pupils also have the opportunity to use electronic mail to exchange messages with other Internet users across the world. However, parents should be advised that some material accessible via the Internet may contain items that are illegal, inaccurate or potentially offensive to some people.

During school, teachers will guide pupils towards appropriate materials and the school's Internet Service Provider will employ measures to protect against access to inappropriate materials. These procedures should ensure that pupils use the Internet to further educational goals and objectives.

We believe that any disadvantages of the Internet are outweighed by the positive benefits to the pupils in enhanced learning opportunities. However, the school respects the rights of each family to decide whether or not to apply for access.

Please find enclosed a copy of the Guidelines for Pupils' Internet Use, which your child will be expected to follow if you agree to their use of the Internet.

Yours sincerely

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I grant permission for my son/daughter to use electronic mail and the Internet. I understand that some material on the Internet may be objectionable and I accept responsibility for setting standards for my child to follow when selecting, sharing and exploring information and media. I have discussed the Guidelines for Pupils' Internet Use with my child.

Pupil's Name: _____ Class: _____

Parent Signature: _____ Date: _____

Guidelines for Pupils' Internet Access

- Pupils may only access the Internet and electronic mail, when in the presence of a member of staff.
- Pupils are responsible for good behaviour on the Internet just as they are in the classroom.
- School staff may access any file held on any computer storage system or media that is part of or connected to the school network. The school reserves the right to access any floppy disk or other media brought into school and to monitor all communications. Pupils should thus be aware that their files will not always be private.
- The following are not permitted:
 1. Sending or displaying offensive messages or pictures.
 2. Using obscene language.
 3. Using electronic mail to harass, insult or otherwise annoy others.
 4. Using other people's passwords.
 5. Accessing any other person's work or files without permission.
 6. Malicious damage to computers, software and other hardware.
 7. Violating copyright laws.
 8. Intentionally wasting limited resources.

Sanctions

Violation of the above rules may result in one of these sanctions:

1. Temporary or permanent ban on use of the Internet and electronic mail.
2. Additional disciplinary action in line with the school's Behaviour Policy.
3. When applicable, police or local authorities may be involved.

St Andrew's CEVC Primary School, Great Yeldham