

## **Friends of St Andrews School PTA, Great Yeldham**

### **Minutes of the AGM meeting held on Wednesday 9<sup>th</sup> November 2011 at 9am**

**Present:** Ms Trappitt, Mel Lilley, Sarah Lowe, Claire Bowden, Kealy Saunders, Michelle Coburn, Lisa Johnson, Kylie Sparkes, Alison Tosh, Kerry Brazier, Steph Waller

**Apologies:**None Given

**Minutes of the last meeting** dated 12<sup>th</sup> October 2010 were agreed.

#### **Chairperson's report:**

We have had a very good year so far with another Christmas fayre finishing last year, raising the most money. The Cinderella pantomime in January, which the whole school enjoyed. Other events have included the Valentines disco, Easter fayre, Sports day BBQ and End of year Disco. All of which were a huge success. Our aim this year is to raise £5000 for a new swimming pool liner and to look at raising funds for the dome to go over the top of the swimming pool.

Thanks were given to all the parents/carers and staff who have helped make the last year a success.

**Treasurers Report:**See attached.

#### **Election of Officers:**

All officers stood down. Claire informed us that she would not be putting herself forward for the role of treasurer this year.

Newly elected officers:-

Alison Tosh – Chairperson

Nominated by Mel Lilley, seconded by Kerry Brazier

Kerry Brazier -Vice Chairperson

Nominated by Kealy Saunders, seconded by Steph Waller

Sarah Lowe – Secretary

Nominated by Mel Lilley, seconded by Kylie Sparkes

Mel Lilley – Treasurer

Nominated by Sarah Lowe, seconded by Alison Tosh

Kealy Saunders – Publicity Officer

Nominated by Michelle Coburn, seconded by Sarah Lowe

**Any Other business:**

The main focus on this year's fundraising will be for the pool liner. Therefore it was felt by all that it would not be foreseeable to give the classes money towards their school trips as well. It was felt that the parents/carers should be informed of this via a letter, as the cost of outings may be more. Mel raised the idea again of putting a money thermometer in the grounds where it is visible for everyone to see how the fundraising is progressing.

Fundraising ideas briefly discussed included:-

Mel – approaching B&Q's and other local companies about sponsoring the pool liner. Mel has also looked into the possibility of registering with the charities commission. Normally you have to have an income of £5000 a year, but you can still apply if you receive less as long as you can provide bank statements, etc. Mel to look into this further.

Kerry – has kindly offered to sign herself up to do a sponsored 10k run.

Michelle – has kindly offered to give a percentage of her turkey sales in the future.

Alison – put forward the idea of having a party, with all monies raised being split between the HCTP and PTA.

CD Bell plants – As this raised nearly £100 last year it was felt that we would do it again this school year as it raises money without a lot work needing to be done. Ms Trappitt and Michelle commented on how good the plants were.

It was also suggested that a letter be put out for fundraising ideas. This did go on the newsletter at the end of last year with Kealy's and Sarah's email addresses.

Mel pointed out that the signatories on the account will need to be changed as Claire has now stepped down as treasurer. As per the constitution the signatories need to be officers. This needs to be done as soon as possible. Mel to organise.

Date of next meeting to be arranged.

