

Friends of St Andrews PTA meeting, Great Yeldham

Minutes of the meeting held on Wednesday 9th November 2011 at 10am

Present: Alison Tosh, Kerry Brazier, Mel Lilley, Sarah Lowe, Kealy Saunders, Michelle Coburn, Kylie Sparkes, Steph Waller

Apologies: Ms Trappitt, Claire Bowden, Lisa Johnson

Christmas Fayre:

Stalls:-

Gardening Club – Ms Trappitt to arrange. All money raised goes back into the gardening club for plants, seeds, etc.

Guess the weight of the cake – Ms Trappitt's daughter has kindly offered to make the cake. Ms Trappitt to run stall.

Face painting:- Steph Waller. Kealy to speak to one of the mums about face painting kit and possibility of Mel purchasing it.

Spin the Wheel:- Miss Neave to run stall.

Lucky dip:- Year 6?

Human Fruit machine:- to be manned by Michelle Coburn, Vanessa Pilcher, Karen Fenner

Raffle:- Miss Houghton to run

Refreshments:- Kerry Brazier to organise, 2 other helpers

Teddy tombola:- Sarah Lowe/Toni Loe to organise

Santa's grotto:- Miss Houghton to organise grotto, Kylie and Kealy to organise presents and wrap them.

Bottle tombola:- Mrs Guerney to run

Tattoo's:- Mel Lilley to arrange.

Nail painting:- Sam Pankhurst/ year 6 girl

Christmas presents stall:- Mrs Darling

The staff will make up a hamper. Tickets for this will be sold separately to raffle.

Balloon Man – It was agreed by all that the PTA would ask for 10% of his takings as a donation, as he normally sells a lot of balloons and only donates £5 for the stall. Karen Fenner to speak to him about this.

All other stall holders will be asked for a donation of £5 and an item from their stall for the raffle.

Michelle is going to organise the colouring competition. 50p an entry. All posters to be in by Monday 28th November so they can be displayed in the hall and judged. Prizes for 1st, 2nd and 3rd will be given. Mel to purchase prizes.

It was suggested by Steph that we could ask the year 6's if they would like to help man the stalls. Ms Trappitt agreed this was a good idea. Parents/carers would need to be informed and give their permission as it is an after school event and the children will need collecting from school. Ms Trappitt and Alison to organise.

Steph also mentioned maybe the older children could hand out flyers in the playground to parents/carers promoting the event. A regular check should be made to see how much stuff is being donated. If needed another reminder for donations can go out. Alison volunteered to walk round the playground before school with a megaphone promoting the event.

Date of next meeting: Monday 14th November at 2.30.pm in school.